



POSITION PROFILE

3917 WASHINGTON ROAD, MARTINEZ, GA 30907 | 706.869.1774 | MYABILENE.ORG

POSITION TITLE

Communications Associate

PRINCIPLE FUNCTION

The Communications Associate works as a team with the Communications Director to produce quality and creative media and communication pieces and helps facilitate various components of the Media Ministry.

ESSENTIAL FUNCTION

The Communications Associate must be spiritually, physically, mentally, and emotionally able to fulfill the listed assignments and tasks to occupy this position.

REPORTS TO

Communications Director

Responsibilities

1. Photography and/or videography of weekly services and events
2. Photo and video editing
3. Fulfill graphic design requirements (event art, promotional materials, etc.)
4. Assist in producing and updating weekly print and digital communications
5. Help create content for and manage social media accounts
6. Collaborate with the Media team to creatively communicate special events and initiatives
7. Accomplish other duties as assigned by the Communications Director

Requirements

1. Member of Abilene Baptist Church
2. Able to provide a testimony of salvation
3. Minimum of two years' experience in full-time Christian ministry is preferred
4. Earned degree from an accredited college or university is preferred
5. Knowledge of photography and videography principles
6. Experience with Adobe Creative Suite software (Photoshop, Illustrator, InDesign, Lightroom, Premiere)

To apply for this position, submit a résumé to Ryan Beckworth at rbeckworth@myabilene.org.