



POSITION PROFILE

3917 WASHINGTON ROAD, MARTINEZ, GA 30907 | 706.869.1774 | MYABILENE.ORG

POSITION TITLE

Media Associate

POSITION SUMMARY

The Media Associate works as a team with the Director of Communications to produce quality and creative media and communication pieces and helps facilitate various components of the Media Ministry.

ESSENTIAL FUNCTION

The Media Associate must be spiritually, physically, mentally, and emotionally able to fulfill the listed assignments and tasks to occupy this position.

REPORTS TO

Communications Director

POSITION TYPE

Full-time, Non-exempt

Responsibilities & Duties

1. Photography and/or videography of weekly services and events
2. Photo and video editing
3. Coordinate graphic design process (event art, promotional materials, etc.)
4. Assist in producing and updating weekly print and digital communications
5. Help create content for and manage social media accounts
6. Collaborate with the Media team to creatively communicate special events and initiatives
7. Accomplish other duties as assigned by the Director of Communications

Requirements

1. Member of Abilene Baptist Church
2. Able to provide a testimony of salvation
3. Minimum of two years' experience in full-time Christian ministry is preferred
4. Earned degree from an accredited college or university is preferred
5. Experience with Adobe Creative Suite software (Photoshop, Illustrator, InDesign, Lightroom, Premiere)

To apply, submit a résumé to Ryan Beckworth, Communications Director, at rbeckworth@myabilene.org.